

either a further £50 or £100 (if you didn't get the £50 payment at the pre-termination inspection)

You can ask to be paid by cheque or in Homebase vouchers. We aim to issue cheques within 4 weeks. Homebase vouchers will be paid immediately..

**You don't get
the Bonus if...**

- You abandon your home
- You are evicted from your home
- Your tenancy ends with your death
- A member of your household becomes the tenant by succession
- You exchange your home with another tenant
- You assign your tenancy to another person
- You buy your home

- A **Short** Scottish Secure Tenancy becomes a Scottish Secure Tenancy or vice-versa
- A Joint tenancy becomes a sole tenancy, or a sole tenancy becomes a joint tenancy.

**For more information about the
End of Tenancy Bonus contact**

Ochil View Housing Association

Ochil House

Marshall

Alloa FK10 1AB

Telephone 01259722899

E-mail– enquiries@ochilviewha.co.uk

Www: www.ochilviewha.co.uk



**End of Tenancy
Bonus
Payment**



The End of Tenancy bonus payment

Your Tenancy Agreement states you must leave your home in good condition when you move out. This means that you must:

- Give us 28 days notice of your plans to leave your home
- Give access to Association staff to carry out an inspection of your home before you leave
- Remove any alterations to your home that you **don't** have permission for and repair any damage. Apply for compensation for any qualifying improvements you have made and have permission for
- Allow any prospective new tenants to view the house (with reasonable notice from us)
- Carry out any repairs that are your responsibility
- Pay all the rent and any rechargeable repair accounts

- Leave the house in a clean and tidy condition. Remove all your furniture and possessions, and clear the loft (if there is one). Leave the house in good decorative order.
- Leave the garden (if there is one), clear of refuse and in a tidy condition
- If you have any sub-tenants or lodgers, make sure they move out as well.
- Return all the keys of your home to the office on the day your tenancy ends (by 12.00pm)
- Leave a forwarding address where we can contact you
- Let us know who your gas and electricity suppliers are and pay final bills(or don't leave pre-payment meters in debit)
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How you could qualify for a £100 bonus

When you give us notice that you want to end your tenancy, we will contact you to arrange a pre-termination inspection

If you let us carry out this inspection, and

- Have a clear rent account and
- Don't have any rechargeable repairs and
- Your home and garden are in good condition,

we will pay you **£50 in Home-base vouchers** at the inspection.

If not, we will tell you what you need to do to qualify for the Bonus.

At the end of your tenancy and , if you have met all the conditions for the Bonus, we will pay you

